IT Support at the Faculty

Information for newly enrolled students

Student user accounts

**Distance learning**

- Microsoft Teams – Manual for Students of CU FA
- Microsoft Teams – Manual for External Students

Computer Network

Eduroam

Printers and copiers for students

FAQ: Most common inquiries

**Information systems**

- The Central Authentication Service (CAS) – you can **change your password** here. Also manages your account and identity in CU systems.
- The Student Information System (SIS) – covers most of the study-related agenda.
- Moodle – Learning Management System. Charles University teaching staff have the option of developing and providing courses on-line, either as distance courses or as blended-learning courses (combination of on-line course with in-house instruction). The only thing users – both teachers and students – need is a standard browser. The system is operated on Charles University Computer Centre (CUCC) servers; the CUCC is in charge of operations and support.
- WHOIS – centralised registry of persons (employees, students, lifelong learning participants, etc.), CU organisational structure and personnel – especially
professional and career – data. It is designated for both anonymous and registered users.

- **Digitool** – archiving system providing access to various forms of electronic documents. University degree theses of CUFA students are currently being made accessible through this repository. By order of the Rector, the Digital University Repository has been made open to the public, i.e. to registered users. CU students and staff are registered automatically; they can use their Central Authentication System username and password. Theses defended not later than 31 December 2005 are accessible only from university IP addresses. Theses defended after 1 June 2006 are publicly accessible after registration/login into the repository and giving consent to the conditions of use of a degree thesis.

- **CU applications** – review page with links to CU web applications (Study, Whois, Bursaries, Grant Agency of CU, Mašinka, Erasmus, Grant registry, OBD)
  - **Mašinka** – an application designed for the submission of electronic applications for accommodation in halls belonging to Charles University in Prague.
  - **Erasmus** – an application supporting study stays of students abroad. Every year, several hundred Charles University students travel to study at European universities under the LLP/Erasmus programme. More than 1,500 one- or two-semester study stays abroad are offered to Charles University students. This offer involves all EU countries, including accession countries, taking part in the Erasmus programme. The Erasmus internet application uses data from the Student Information System (SIS) and data from the individual bilateral Erasmus programme agreements signed by Charles University faculties.
  - **Grants and Projects Registry** (Evidence grantů a projektů) – an application for registering grants
and projects. At the beginning of 2009, an application for the registration of grants and other funded projects, named Grants and Projects, started being implemented at Charles University. This is a DERS, s. r. o. web application that requires just having an internet connection and internet browser. The application is compatible with OBD.

- **OBD** – registry of staff publishing activity. A central system for registering the publishing output of CU staff and students has been introduced at Charles University. This is a web application by DERS, s. r. o. All this application requires is an internet-connected computer and browser.

- **Bursaries (Stipendium)** – an application for the administration of bursaries and accommodation allowances. The system for the submission of applications for accommodation allowances and bursaries may be used only by CU students holding a valid CU student identity card.

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