

Disciplinary Code for Students of the Faculty of Arts of Charles University of 2 June 2017

Under sections 27 (1) (b) and 33 (2) (e) of Act No. 111/1998 Sb., to regulate higher education institutions and to change and amend other laws (“the Higher Education Act”), as amended, and under Article 15 (6) of the Constitution of the Faculty of Arts of Charles University, as amended, the Academic Senate of the Faculty of Arts of Charles University has adopted the following Disciplinary Code for the Students of the Faculty of Arts of Charles University as an internal regulation of the faculty:

Article 1 Introductory Provisions

1. The Higher Education Act¹, the Constitution of the University², the Constitution of the Faculty³, and the Disciplinary Code for Students of the University define the infringements of disciplinary rules committed by students enrolled in the Faculty of Arts of Charles University (the “Faculty” and the “University”), the imposition of sanctions for such infringements, and the disciplinary proceedings.
2. Under Article 1 (2) and Article 3 (13) of the Disciplinary Code for Students of the University, this Code governs only the details concerning the number and term of office of members of the Disciplinary Board of the Faculty, and the details concerning the disciplinary proceedings at the Faculty, unless such details are provided in the regulations under paragraph 1.

Article 2 Disciplinary Board of the Faculty

1. Subject to the prior approval of the Academic Senate of the Faculty (the “Senate”), the Dean dismisses and appoints members and alternate members of the Disciplinary Board of the Faculty (the “Board”) from among the members of the academic community. The Board has six members, half of them are students. Two members of the academic staff and two students are the alternate members. The Board dismisses and elects the chairperson from among its members.
2. The term of office of the members and alternate members of the Board is two years, starting on the day of appointment. At the latest two months before the end of the term of office, the Dean submits to the Senate nominations for the members and alternate members of the Board. The Dean submits the nominations for student members and student alternate members on the recommendation of the student section of the Senate. Unless special

¹ In particular, sections 64 to 66 and section 69 of the Higher Education Act.

² In particular, Article 5 (8) and Article 27 of the Constitution of the University.

³ In particular, Articles 15 and 30 of the Constitution of the Faculty.

circumstances prevent it, the nominees include at least two members or alternate members from the previous Board.

3. The Board membership and alternate membership is terminated:
 - a) upon expiry of the term of office;
 - b) before expiry of the term of office:
 - i. when the membership in the academic community of the Faculty is terminated;
 - ii. on the date on which a statement in writing is delivered to the Dean by which a member or an alternate member surrenders his/her membership or alternate membership on the Board;
 - iii. on the date on which the Dean dismisses a member or alternate member.
4. If the membership or alternate membership is terminated in accordance with paragraph 3 (b), the Dean will, within thirty days, submit to the Senate a nomination for a new member or alternate member to serve the rest of the term of office.

Article 3

The Board's Rules of Procedure

1. If the Board receives an application to commence disciplinary proceedings about a Board member, such member is excluded from consideration of the case. If a Board member has been excluded from the consideration and determination of the case, an alternate member will substitute such member at the Board's meeting. If a decision that a student committed an infringement of disciplinary rules becomes legally enforceable, the Dean will propose to the Senate that such student be dismissed and a new Board member appointed. These rules apply with the necessary modifications to an alternate member.
2. If the chairman fails to convene a Board meeting within thirty days of the commencement of disciplinary proceedings⁴, or if the Board was not able to work within such time limit because members or alternate members were absent, the Dean will submit to the Senate a proposal to dismiss the Board members and alternate members, and to appoint new ones.
3. If at least one Board member so requests, the Board takes its decision in a specific case by secret ballot.
4. The Dean's office provides administrative and office support to the Board.
5. The Dean's office, and if necessary the Dean, provide legal and other necessary technical support for the Board's work.

Article 4

Transitional Provisions

⁴ Section 69 (1) third sentence of the Higher Education Act; Article 4 (4) of the Disciplinary Code of the University.

1. Proceedings started before this Code became effective will be completed under this Code.
2. Members and alternate members appointed under previous regulations are considered to have been appointed under this Code. The term of office of Board members and alternate members appointed under previous regulations is not affected by this Code.

Article 5
Final Provisions

1. The Disciplinary Code for Students of the Faculty approved by the Academic Senate of the University on 24 September 1999 is hereby repealed.
2. This Code was approved by the Senate of the Faculty on 10 May 2017.
3. This Code comes into force on the date of approval by the Academic Senate of the University⁵.
4. This Code becomes effective on the first day of the calendar month following the date of coming into force.

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Mgr. Jan Chromý, Ph.D.
President of the Academic Senate of the Faculty

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Doc. Mirjam Friedová, Ph.D.
Dean of the Faculty

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PhDr. Tomáš Nigrin, Ph.D.
President of the Academic Senate of the University

⁵ S. 9 (1) (b) (2) of the Higher Education Act. This regulation was approved by the Academic Senate of Charles University on 2 June 2017.