

Faculty of Arts, Charles University:

Annex to the Invitation to Entrance Exams for the Academic Year 2020/2021

Thank you for your interest in studying at the Faculty of Arts of Charles University (CUFA). As we have informed you before, studies' requirements of the admission procedure have changed. If you have not read them yet, do so as soon as possible (General requirements and conditions are available here: <https://bit.ly/2020-General>. Special requirements of the admission procedure for MA programmes taught in English are available here: https://bit.ly/2020_Special). The entrance examination of **Master's programme Logic** has been changed to a following form: two round examination 1. assessment of sent materials and 2. oral examination.

Below, we provide a selection of the most important points related to the distance forms of entrance examination itself. This material is simultaneously an invitation to the entrance examination.

1. **Sent the materials directly to the examination committee** to the contact email address **and by the time stated in the requirements of the Admission Procedure**. If the materials are not submitted to the given email address in the due time, the applicant receives 0 points.

Do not send materials not stated in the department's or institution's requirements – they will be not taken into consideration. It is the responsibility of the applicant to carefully check all received messages from the contact email.

2. The **oral entrance examination** is held **in person**. Based on an applicant's written request, the Dean may allow **holding of the oral examination remotely** (the applicant attends the examination via **videoconference**) when the applicant cannot attend the entrance examination **due to compelling reasons** (particularly when he/she cannot arrive from abroad due to the measures related to the coronavirus infection) confirmed by a solemn declaration. The requests are submitted via email prijimacky@ff.cuni.cz or via the admission application at least **ten days** before the holding of the regular date.

3. For the **two-part entrance examination**, the maximum number of points is **50** for each part. Applicants that receive at least 25 points in the first part may continue **to the second part**. The **overall results** of the admissions procedure will be announced on the evening of **22 July 2020** at the latest. All applicants will be notified via e-mail that the results have been published.

4. **You can be admitted to the study if you submit a certificate of your previous education, earn at least 50 points, place yourself among the anticipated number of admitted candidates for the respective programme/studies**. Regarding the programmes and studies offered only as double-subject or double-curriculum study, you must be admitted to **at least two programmes that can be studied together**. A more detailed description of the criteria for admissions can be found in the Admission Procedure Specifications (point 5.3).

5. If you learn in the information system that you have not passed the entrance exam, you will receive the **Dean's decision on non-admission to study** by post to the address indicated in your application by the end of July.

6. If you learn in the information system that you have passed, please attend the enrolment procedure and submit there a verified copy of the **certificate of your previous education**. You will then receive the **Dean's decision on admission to study**. **The enrolment procedure will take place in September 2020. Specific dates and instructions will be posted on the webpage of the Registrar's Office of CUFA (bit.ly/zapisFFUK)** Should you have any questions concerning the enrolment procedure, please contact the Registrar's Office.

7. If you have not been admitted and have serious objections to the Faculty's admissions procedure, you may **appeal the Dean's decision**. The appeal can be filed after you receive the decision by mail. Please note that the only purpose of appeal proceedings is to review the compliance of the decision with the Higher Education Act, the internal regulations of Charles University and the Faculty of Arts, and the regulations of the admissions procedure for 2019/2020. **Please note that there are no vacancies reserved for the applicants filing an appeal**. Therefore, the reasons for cancelling the appealed decision **do not include** the applicant's motivation and interest in the discipline, or the fact that vacancies remain because not all of the admitted applicants have enrolled.

8. For information on the reservation of student dormitories when you have been admitted, visit the website of Dormitories and Refectories of Charles University: <https://kam.cuni.cz/KAMEN-1>.

I wish you every success in the entrance exams at the Faculty of Arts, Charles University.

Mgr. Daniel Soukup, Ph.D., Vice-Dean for Student Admission and External Relations CUFA

More details about the admissions procedure can be found at <http://www.ff.cuni.cz/home/applicants/> or contact us via e-mail: prijimacky@ff.cuni.cz or by phone: +420 221 619- 330, 333.